



PET POLICY FOR PERSONS LIVING IN CAMPUS RENTAL HOUSING

Live-in Staff and Faculty hereby known as Residents may own, and have live in their campus residence, fish in an aquarium and a limit of two (2) caged domestic pets (e.g., birds, hamsters) **or** two (2) cats **or** two (2) dogs. The Director of Human Resources has sole discretion to approve or not approve any pet if, in the opinion of the Director, it is not in the best interest of the residential community. Pets must be approved, evidence of current vaccination submitted, and proof of pet liability coverage must be submitted *prior* to pet move in date.

A \$300.00 pet security deposit will be paid to the College prior to the pet's arrival. This deposit may be used by Lake Forest College to professionally clean the residence upon vacating and cover possible damage to College housing property caused by the pet (including replacement of carpeting). This cleaning would be cleaning above and beyond the regular deep cleaning that is performed upon the vacating of campus housing. An initial housing condition inventory will be completed by Residents and checked by a member of Facilities Management prior to the pet's presence. At the time the Residents move out, or no longer own the pet(s), a Facilities Management representative, will tour the apartment and determine if any damage to College property can be attributed to the pet(s). The campus housing security deposit will be used to cover those expenses.

1. Residents must provide proof of insurance with the signing of the lease, maintain rental insurance and submit proof of insurance upon request. The policy must provide pet liability coverage and remain current at all times.
2. Pet(s) must be maintained under a standard measure of restraint (leash or carrier) when out of their campus housing.
3. Pet(s) must have all required vaccinations up to date and must provide documentation upon request to verify.
4. Residents are strongly encouraged to take their dog through obedience training.
5. Pet waste must be disposed of properly. It is the Residents responsibility to remove their animal's waste from College grounds, dispose of it in a bag, and then place that bag in the garbage bins outside. Clean up must occur immediately. The owner should keep the pet from urinating in gardens or cultivated areas of the campus.
6. Pets that constitute a nuisance (e.g., barking, unleashed, etc.) or health hazard to other residents or the community, in the opinion of the Director of Human Resources or other campus official, will be removed within fourteen (14) days of notification by the Director of Human Resources. Pets that are determined to be a threat to others' safety must be removed immediately.
7. All liability for the actions of the pet (bites, scratches, etc.) is the responsibility of the owner.
8. Residents will take all reasonable precautions to protect the property as well as inhabitants of the College.
9. The Director of Human Resources shall have sole discretion in the interpretation and enforcement of this contract.
10. If Residents wants to submit an appeal because their animal does not meet the requirements stated in the Pet Policy, they must do so prior to bringing the pet to campus. The Director of Human Resources has authority to determine the outcome of appeals, and/or restrict any pet from residing on/or visiting campus.
11. Residents agree to abide by the conditions of pet ownership as stated in this policy.

Signature: _____ Date: _____
Residents

Residents Name (print): _____

Campus Address: _____

Type of Pet: _____ Breed: _____ Sex: _____

Director's Signature : _____ Date : _____
Director of Human Resources