

LAKE FOREST COLLEGE
SAFETY COMMITTEE MEETING MINUTES

Date: July 22, 2020

Attendees: Rick Cohen, Wendy Ohman, Mike Kash, Paul Gladden, Agnes Stepek, Dave Siebert, Nick Chevillot, Scott Schappe, Mary Grigar, Tracy Taylor, Andrea Conner, Blake Theisen, Mike Junius, David Knoell

Start Time: 4:05 pm

Unfinished Business

Reports

Mike Kash reported that the nuclear IEMA paperwork is completed. The College maintains five items containing nuclear material and they are properly stored and secured. Weekly checks of the area are completed and he is in the process of coordinating with a third-party disposal company for discard of excess waste.

Rick Cohen reported that the Crisis Management team continues to meet to address COVID-19 issues. The team has been broken into three groups including: campus spaces, policies and procedures and academic recovery. The team continues to plan for the future and will follow federal, state and local requirements.

Scott Schappe reported that the College is working with other institutions and believes Lake Forest College's planning remains current and ahead of other colleges.

Andrea Conner reported that the College is paying attention to travel groups, the team continues to focus on the requirements ahead of time and is prepared to activate other options as they are deemed necessary.

Rick Cohen responded that the team is confident in the planning process and that it will remain capable of implementing varying plans.

Action Items

There were no open issues from the previous meeting.

New Business

Accident Review

Agnes Stepek reported that there was nothing new to report since our prior meeting.

COVID-19 - Wendy Ohman identified that student policies and rules will be available and Agnes Stepek reported that a Return to Campus policy will be distributed. Part of the return policy will list expectations for persons to follow as well as additional training for all faculty and staff members.

Equipment Damage Dave Siebert reported that three fire alarm panels were damaged from lightning strikes. The equipment will need to be replaced.

Employee Education and Training

RA's and RD's returning to campus will be required to complete annual refresher training on Blood borne Pathogen exposures and controls.

Safety Policy Creation, Updates, Evaluation No updates

Other Business Dave Siebert discussed exposure control requirements to protect Aramark personnel after students move in or out of their rooms. The concern is exposing custodial personnel to Covid-19 and he questioned if a cooling off period should be observed after the student(s) have vacated the rooms to allow any virus to die. In the same thought process, what precautions should Aramark be applying to help prevent personnel from becoming exposed.

Dave also raised concern over existing students on campus moving from their summer housing to permanent semester residence. Suggesting that enough time has to be built into the schedule to allow proper cleaning and disinfecting without increasing the custodians exposure.

End Time 4:40 pm

Next meeting date TBD